



COMMISSION SPECIAL MEETING AGENDA

July 9, 2024

To be held virtually via MS Teams and in person at the Seattle-Tacoma International Airport – Conference Center, International Room, located at 17801 International Blvd, Seattle WA, Mezzanine Level. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 617 585 527#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

▶ 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

4a. A Proclamation Celebrating the 75th Anniversary of Seattle-Tacoma International Airport. ([proclamation](#) enclosed)

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment (in accordance with the Commission's bylaws) on Commission agenda items or on topics related to the conduct of Port business will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes. Written comments are accepted three days prior to the meeting and before 9 a.m. on the day of the meeting. Late written comments received after the meeting, but no later than the day following the meeting, will be included as part of the meeting record.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and agenda item or topic related to the conduct of Port business you wish to speak to by 9:00 a.m. PT on Tuesday, July 9, 2024. **(Please be advised that public comment is limited to agenda items and topics related to the conduct of Port business only.)** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on agenda items and topics related to the conduct of Port business.

For additional information, please contact commission-public-records@portseattle.org.

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of Minutes of the Special Meetings of June 25, 2024, and the Special Meeting of June 26, 2024. **(no enclosure)**

8b. Approval of the Claims and Obligations for the Period June 1, 2024, through June 30, 2024, Including Accounts Payable Check Nos. 954036 through 954472 in the Amount of \$6,302,618.58; Accounts Payable ACH Nos. 066908 through 067698 in the Amount of \$134,134,333.89; Accounts Payable Wire Transfer Nos. 016326 through 016343 in the Amount of \$12,141,188.56; Payroll Check Nos. 212924 through 213311 in the Amount of \$72,270.75; and Payroll ACH Nos. 1201302 through 1206190 in the Amount of \$16,639,665.46, for a Fund Total of \$169,290,077.24. **(memo enclosed)**

8c. Monthly Notification of Prior Executive Director Delegation Actions June 2024. **(memo enclosed – No action, for information only)**

8d. Authorization for the Executive Director to Take All Necessary Steps and Execute All Purchase and Sale Documents, Including the Ground Lease Amendment, for the Purchase of a 19,881 Square Foot, Underutilized and Adjacent Parcel From the City of Des Moines to Enhance Accessibility and the Overall Developability of the Des Moines Creek West Project, in the Requested Amount of \$700,000. **(memo, lease amendment, agreement, and presentation enclosed)**

8e. Authorization for the Executive Director to Execute a Contract(s) to Renew the Tableau Software License Agreement in an Amount Not-to-Exceed \$5,000,000 for a Total Term of Up to Ten Years. **(memo enclosed)**

8f. Authorization for the Executive Director to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support the Delivery of the Satellite Transit System (STS) Controls Renewal and Upgrade Project at the Seattle-Tacoma International Airport, for a Total Estimated Project Cost of \$78,240,000. (CIP #C801043) **(memo enclosed)**

10. NEW BUSINESS

11. PRESENTATIONS AND STAFF REPORTS

11a. 2023 Workforce Development Annual Report. **(memo and presentation enclosed)**

11b. SEA Childcare Services Evaluation Project. **(memo and presentation enclosed)**

11c. 2023 Apprenticeship and Priority Hire Annual Report. ([memo](#) and [presentation](#) enclosed)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT